

TQUK Lean Management Techniques Certificate level 2

Course Overview

To benefit most from this qualification, you must be working in an environment which follows working processes. As part of the course you will look at your working practices and consider ways to make them more effective and reduce waste; in terms of either financial, physical or time. This nationally recognised qualification will support your professional development and is highly regarded by those in industry and look great on your CV. It shows employers you are committed to good working practices that save time and money. On average the course takes 14 weeks to complete. Time frame depends on the time you have available and your prior knowledge. This course is only available online. The assessments are made up of questions asking you to describe, explain, identify or list information. To be able to pass this qualification answers must be in your own words, using sentences and paragraphs.

What you will learn

Unit 1: Lean organisation techniques in business 1. The features of a lean environment 2. Performing a productivity needs analysis 3. Devising a map of a process. Unit 2: Business improvement techniques 1. The principles of the Kaizen strategy 2. The principles underpinning organisation of a business environment 3. Using visual indicators to make improvements to the work environment 4. Eliminating variance from workplace processes Unit 3: Effective team work in business 1. The features of an effective team 2. Working effectively within a team 3. What is required of a team leader After enrolment you are given 3 weeks for each submission, but if you require longer please contact the Distance Learning Team and they will happily agree an extension with you. This is an online course. Once enrolled you will receive a welcome email from Equal, our online learning platform. On there you will see a guidance video explaining how the platform works and you will find your initial submission dates there too. This is a distance learning course, meaning all work is completed from home. You do not attend any classes. However, this doesn't mean you can't access support. We have a team of dedicated tutors available to provide any support you might need along the way.

Entry Requirements

You must be over 19. You are asked to describe what you hope to achieve from the course during enrolment. This helps us to provide you the right advise and ensure you are on the right course and at the right level.

How you will be assessed

The assessment method is question and answer. It is NOT multiple choice, and all answers must be in your own words to demonstrate your understanding of the topic. The learning materials are there to guide your learning, they are not to be copied from. The best answers include the theory you have learnt, and how you have used the theory in your job role or in a real life scenario. This is a level 2 qualification. To be working at Level 2 you need to be able to write descriptions and explanations, using full sentences and paragraphs.

Course Fees

The level 2 distance learning courses are funded which is great news. If you are not a British Citizen you may need to complete a Fee Assessment to check funding eligibility.

Course Progression

Adding this qualification to your CV will enhance your promotion and employment opportunities in any sector. We also offer a Level 2 Certificate in team leading, which would complement this qualification. This is available via distance learning. The college has a great careers team, please contact them via the website to book an appointment and discuss other great options available to you.

What Happens Next

If you would like to enrol, please click on Apply Now. You will then be directed to the application form, once complete you will be emailed a link to the full enrolment page, the link will ask for an Enrolment Code, this will be sent to you via text message. If you need any help with enrolment, please contact the College and we will guide you through the process.

Course Details

Course Code	P00091
Start Date	Various
Study Hours	Part Time
Duration	9 weeks
Campus	DISTANCE
Level	2

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